

## TOLEDO CITY COUNCIL MINUTES

April 15, 2009

Mayor Rod Cross called an executive session of the Toledo City Council to order at 6:30 pm. Councilors present: Mark Camara, Nancy Lynne, Monica Lyons, Mary Young and Council President Bob Emmett.

Excused: Councilor Wes Chadwick.

Staff Present: City Manager (CM) Michelle Amberg

### **Executive Session:**

Council and staff discussed the Head Start Building.

Council recessed from executive session at 6:50pm and Mayor Cross called a regular meeting of the Toledo City Council to order at 7:05pm.

Staff present: City Manager (CM) Michelle Amberg, Library Director (LD) Peter Rayment, Toledo Police Chief Mark Fandrey, Public Works Director (PWD) Adam Denlinger, and Assistant City Recorder Nancy Bryant.

Visitors present: Don Amberg, Jason Hayzlett, Jonathan Silwones, Kendall Cable and Terry Dillman.

### **Visitor Comments:**

There were none

### **Consent Calendar:**

Councilor Camara noted an expenditure on the invoice list in the amount of \$2,257.52 for legal counsel for the writ of mandamus litigation. He said he wishes the City could have used that money to do good things for the people of Toledo instead of the litigation which was dropped.

**Motion**-It was moved and seconded (Lyons/Young) to approve the consent calendar consisting of the invoice list dated April 10, 2009 as well as council minutes dated March 25, 2009 and April 1, 2009. **Motion passed 6-0**, noting the absence of Councilor Chadwick.

### **Discussion and Information Items**

#### **Tree City USA Award**

Jason Hayzlett Stewardship Forester of the Oregon State Department of Forestry congratulated the City of Toledo for its 15<sup>th</sup> annual Tree City USA award. He said Toledo is one of 51 other communities in Oregon and 3500 communities nationwide to receive this award. The Tree City USA award is an important symbol that recognizes Toledo's commitment to tree appreciation and tree care. It is a sign that the community cares about its livability and the important contribution that trees make to the quality of life here in Toledo.

Mayor Cross stated on behalf of the citizens of Toledo we appreciate having the Oregon Department of Forestry facility here in our city and looks forward to a long partnership with the department. He said they have been good partners in the community and he would hate to see the Toledo facility close.

### **Street Utility Fee Update**

PWD Denlinger reported on the progress of the Transportation Utility Fee process. He presented an overall explanation of why the city would need transportation utility fees, how the fees are developed and typical fee amounts.

Council and staff discussed the current street conditions within the City of Toledo as well as the funds required for street maintenance.

In answer to council questions PWD Denlinger stated the following:

- The city's street system contains 23 miles of roadways. There are roughly 6.5 miles of roadways in Toledo categorized in poor condition based on an assessment completed 4 years ago through the transportation master plan efforts. Some of those roads have had improvements since that time.
- Toledo streets are currently receives funds from the Oregon Highway Tax, franchise fees and Small City Allotment grants from Oregon Department of Transportation. These funds do not meet the required amount for street maintenance.
- Establishing a Transportation Utility Fee to overcome the short fall would require community outreach to educate the public and business community about the declining condition of our street system and street funding.
- The department would like to accomplish at least one-quarter mile of resurface paving each year.
- The Transportation Utility revenue will need to be used in the future for rebuilding some streets that have decayed beyond resurfacing.
- The proposed ordinance will include a review process for users.
- Staff is scheduled to attend civic group meetings and provide radio presentations on this subject.

Mayor Cross stated that he would like to see the ordinance but he is concerned because it will be another fee increase to Toledo residents.

Councilor Camara stated that no one likes to create new fees but in the long term it seems wise to do this now.

PWD Denlinger stated that staff will bring an ordinance and resolution before council at the next regular scheduled meeting.

Councilor Camara offered to attend civic group meetings to help with the public information part of the process.

## **Decision Items:**

### **All American City Award**

CM Amberg stated as requested by city council this item was placed on the agenda for discussion and to possibly create a committee to organize a plan for participating as a finalist of the All American City (AAC) Award in Tampa, Florida.

Mayor Cross announced that there will be an AAC finalist webinar on Friday which will include specific information about what is expected. He would like to wait for the details from that presentation before creating a committee. He asked if anyone on council, staff or in the audience would be interested in serving on the committee. Mary Young and Nancy Lynne indicated their interest.

Council also discussed different fundraising ideas for sending representatives to Florida. CM Amberg noted that it is not a city sponsored event but a community wide project.

Councilor Lynne noted her appreciation to Celeste Mathews for her work on the application.

Councilor Lyons presented a quilt square representing Toledo to send with the representatives to Florida.

There was no decision made on this agenda item.

### **Proposed Grant**

PC Fandrey informed council the Police Department is seeking funding under the **U.S. Department of Justice, Edward Byrne Memorial Competitive** grant for an Intelligence-led Policing and Management program. The funding request of \$123,103 under Category IV, Hiring of Civilian Staff, will facilitate the hiring of one FTE dispatcher for the 24 month duration of this project. The project is intended to foster a method and system for information sharing with local, regional and federal agencies under coordinated information sharing initiatives. Having dispatch personnel able to complete this task will free officers from time consuming data entry into a Records Management System (RMS). Officers would also no longer be required to spend critical time searching databases to collect criminal intelligence information related to their investigations. The direct fiscal impact to the city will be limited to the costs of purchasing the standardized state written exams (POST) and the purchase of a uniform jacket issued to dispatchers if a jacket of appropriate size is not currently in supply. The average cost associated with the POST during dispatch recruitment is \$250-\$300 dependant on the number of applicants tested. The cost of the potential uniform jacket purchase is \$30. All indirect expenses will be covered under the department's proposed FY 09/10 budget.

Councilor Emmett said this grant is a great idea and the department budget should be able to handle the cost involved.

Public Comment:

There was none.

**Motion**-It was moved and seconded (Camara/Lynne) to authorize the City Manager to apply for an Edward Byrne Memorial Competitive grant. **Motion passed 6-0**, noting the absence of Councilor Chadwick.

### **Proposed Grant**

PC Fandrey informed council the Police Department is seeking funding under the **U. S. Department of Justice Assistance to Rural Law Enforcement** grant for an intelligence-led Policing and Management program under Category IV, establishing multi-jurisdiction information sharing in rural communities. This will facilitate the purchase of the hardware and software required to participate in a multi-agency Computer Aided Dispatch (CAD)/Records Management System (RMS), and contracted support of a computer technician necessary to set up the communications system. When implemented, this system will enable the Toledo Police Department to share information through a multi agency RMS with over 15 local and regional law enforcement agencies. The system is also designed to provide criminal investigative information to officers in the field by use of Mobile Data Terminals (MDT's) in patrol cars. The improvement to information sharing and availability to officers on the street is critical to improving public safety. The direct fiscal impact to the city will be related to the associated service contract for the PRIORS CAD/RMS estimated at \$8,000 annually and the addition of two air cards through Verizon Wireless at \$1,440 annually. The department would budget for these expenses in the 2011/2012 budget.

Council and staff discussed wireless phone coverage in the area, fiber optic connection at the Police Station, the importance of the coordinated multi-agency information sharing and sustainability of CAD/RMS after the life of the grant.

Public Comment:  
There were none.

**Motion**- It was moved and seconded (Emmett/Lyons) to authorize the City Manager to apply for Assistance to Rural Law Enforcement Competitive Grant. **Motion passed 6-0**, noting the absence of Councilor Chadwick.

### **Reports and Comments:**

#### **Department Reports**

PWD Denlinger reported that the renovation of the restrooms on the bottom floor of City Hall will begin soon. He anticipates awarding a contract soon and is pleased with the quotes received.

#### **City Manager's Report**

CM Amberg reported the following:

- The RFP's for the City Attorney position closed today and the City received 3 proposals.
- Staff has reached a preliminary completion of contract negotiations with AFSCME. The contract should come before council at the May 6<sup>th</sup> council meeting.

- The first meeting of the budget committee will be May 18<sup>th</sup>. The balanced budget proposal for the general fund is slightly over \$4,000,000.
- She informed Council that she is extremely impressed with the Department Heads that work for the City of Toledo. She said they have done an excellent job of maintaining costs and have been very reasonable in their budget request. She thanked the entire team.
- She reported that Councilor Chadwick is doing well and plans to attend the April 22<sup>nd</sup> council work session.
- The library will be closed on April 23<sup>rd</sup> due to the librarian conference held each year.
- She will attend an Effective Public Manager training on Friday in Newport.

### **Council Comments**

Councilor Lynne announced the City received a grant from the Oregon Main Street Program in the amount of \$6,667 for facade and building improvements. She attended a meeting of the Seal Rock Water District of which PWD Denlinger gave a presentation. She would like the City to recognize the Older Americans Month campaign.

Councilor Camara reported the Ford Family Foundation Leadership Training Program has had one meeting. There will be a nomination meeting next Monday and they are looking for the names of people who would like to participate in the training. Those interested should contact him by next Monday. He welcomed Jonathan Silwones who has set up a wood working shop on Main Street.

Councilor Camara asked PC Fandrey about a change in the city code to capture some of the traffic citation fines that are currently collected by the state.

PC Fandrey stated his plan is to start with addressing the truck route issue. Council will decide where they want to put the fines in the violations structure. He plans to have the presentation with the overall truck route resolution before council within the next month.

Councilor Lyons announced that she will be out of town next week and will be unable to attend the Cascades West meeting. She also stated that she is in the process of organizing downtown merchants to keep their businesses open one night per week.

Councilor Emmett announced that he will attend the Lincoln County Transit meeting tomorrow. They were successful in getting additional vehicles and he is hoping to help with improving the schedule for service in Toledo. He asked PC Fandrey about the ODOT signage for Arcadia Drive.

PC Fandrey stated that he and PWD Denlinger are close to being ready to post the signs on Arcadia and Hwy 20. They will then have a proposal for City Council regarding the truck route. Toledo Police is enforcing the violation of trucks using Arcadia Drive. PWD Denlinger stated they should have all the signs within a couple of weeks. They will need authorization to post some of them.

CM Amberg said the city's insurance company has stated that it will be an improvement to implement a permit process and the liability will be with the vehicle driver if there is an accident.

**Mayor Comments**

Mayor Cross commented on the following;

- He would like to have Scott Bond from Senior and Disabled Services provide a presentation to Council regarding Older Americans Month. The proclamation is scheduled for May 6, 2009.
- He was impressed with the Oregon Main Street consultants that visited last week and he would like to see public recognition for the unique job they have done for Toledo.
- Saturday night is the Fire Department recognition dinner.
- He inquired from LD Peter Rayment regarding progress on the Library District's levy.

LD Rayment stated the levy is scheduled for the November ballot.

**Adjournment:**

The meeting adjourned at 9:10pm.

ATTEST:

APPROVE:

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Assistant City Recorder

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Mayor