

**TOLEDO CITY COUNCIL  
WORK SESSION  
September 28, 2022  
6:00 p.m.**

**1. CALL TO ORDER**

Council President Betty Kamikawa called the meeting to order at 6:00 p.m. also via Zoom in Toledo, Oregon.

Present	Absent	
X	X	Mayor Rod Cross
X		Council President Betty Kamikawa
X		Councilor Jackie Kauffman
X		Councilor Rob Duprau
X		Councilor Kim Bush
X		Councilor Wade Carey
X		Councilor Tracy Mix

Staff present: City Manager (CM) Judy Richter, City Recorder (CR) Lisa Figueroa, Police Chief (PC) Michael Pace, Public Works Director (PWD) Bill Zuspan, Fire Chief (FC) Larry Robeson, Library Director, Deborah Trusty, City Attorney (CA) Mike Adams, Assistant Library Director Harrison Baker, Children’s Librarian Denyse Marsh, Tech Services Operator Andrea Haller

*Mayor Rod Cross arrived at 6:04 p.m.*

**2. PRESENTATIONS**

**Library Board presentation**

Board Member Eric Erickson addressed the City Council and indicated the Board wanted to recognize the efforts of the Library staff. He said the Library staff offers a wide variety of programs and went above and beyond during the coronavirus pandemic in order to continue to provide quality programs to the community. He presented each of the library staff with a card and a plaque for the department. The Council thanked the Library staff for their hard work.

**General Ethics and Conflicts of Interest**

CA Adams provided a PowerPoint presentation associated with ethics and conflict of interest for public officials. He reviewed state laws that regulate personal/professional municipal advocacy during elections. The Council asked clarification questions to understand how the laws apply to staff in relation to political advocacy. He indicated conflicts of interest apply if and when there is a potential or actual conflict of interest. He clarified an actual conflict is when it would financially benefit to a public official and a potential conflict is if it could financially benefit a public official. He noted with an actual conflict of interest a Councilor should recuse themselves from the decision and leave the room. He said in spite of everyone in the room knowing there is a conflict of interest, it must be stated for the record. He reviewed conflicts of interest for employees and said they should inform their supervisor of the conflict and then provided examples of exceptions to conflicts of interest.

*Councilor Jackie Kauffman arrived at 6:12 p.m.*

### **3. VISITORS/PUBLIC COMMENT**

There were no comments.

### **4. CONSENT AGENDA**

#### **Minutes from the executive session and regular meeting held September 7, 2022**

**Motion** – It was moved and seconded (Kamikawa/Kauffman) to approve the consent agenda as presented and the motion carried unanimously.

### **5. DISCUSSION ITEMS**

There were no items for discussion.

### **6. DECISION ITEMS**

#### **Authorize Expenditure of approximately \$102,000 and approve a contract to install liners in sewer mainlines**

PWD Zuspan provided the council report. He said this project would complete Projects G and L from the 2011 Inflow & Infiltration Study and close all priority 1 and 2 projects on that list. He said Civil West Engineering prepared a letter for the City to submit to the Department of Environmental Quality, who accepted the liners as an alternative solution.

**Motion** – It was moved and seconded (Kamikawa/Bush) to authorize an expenditure of \$102,000 and approve the contract with Michels Trenchless Inc for infrastructure improvements and the motion carried unanimously.

### **7. REPORTS AND COMMENTS**

Mayor Cross updated the Council on a recent Oregon Mayor's Association (OMA) meeting where they discussed next year's OMA conference and the upcoming League of Oregon Cities annual conference. He indicated he was selected as president elect for the OMA next year.

LD Trusty said the Lincoln County Library District will host an event with the author of '*Mexican Gothic*' in October. She said the drive up service is still going strong for patrons who are not as mobile and will continue to be offered permanently.

PWD Zuspan said staff is still moving forward with installing bathrooms at Arcadia Park and are currently considering designs for the facility.

CP Kamikawa said she received comments about cars turning left illegally onto highway 20 intersection near Dairy Queen.

Councilor Bush noted there have been illegal parking of trailers at Fort Nye Park and asked if the City could install some 'no parking' signs there.

CA Adams said the purchase of the hotel is near closing and he is working to ensure the City receives the reimbursement from the lien on the property.

There was discussion about the public contracting rules, the City Manager's purchasing authority.

It was announced there will be a Cornhole with a Cop event in October as well as a suicide walk to raise awareness of suicides.

**8. ADJOURNMENT**

The work session adjourned at 8:45 p.m.

Approve:

Attest:

/s/Mayor Rod Cross

/s/City Recorder Lisa Figueroa